

NOTICE OF RECORD DESTRUCTION
PURSUANT TO RECORD RETENTION POLICY

Date: January 15, 2025

The Owens-Illinois Asbestos Personal Injury Trust (“**Owens-Illinois**”) is beginning the process of destroying data and documents submitted to the Trust by claimants whose claims have been: (1) issued a payment, (2) withdrawn by counsel, or (3) deemed withdrawn by the Trust (collectively, “Resolved Claims”). The Trust is implementing this process as part of the Trust’s updated Record Retention Policy, to enhance the protection of—and to not retain unnecessarily—personal and sensitive information.

Pursuant to the Retention Policy, the Trust will only retain data and documents submitted to the Trust by the claimant for a certain time period, as specified below. Upon the expiration of that period, underlying claim data and documents will be destroyed; however, the Trust will retain and not destroy the claimant’s Release, any records required for Trust purposes, or records that must be kept to comply with applicable law.

On April 15, 2025, on a rolling basis, the Trust may begin destruction of data and documents for Resolved Claims that:

- Were issued payment more than ten (10) years before the current date; or
- Were withdrawn more than one (1) year before the current date.

If you need copies of these records, you **must** take steps to download them prior to their destruction.

If you need assistance with this process, please contact Web Support at DCPFRecordRetention@delcpf.com.